



Western NSW Local Health District

Statement of Duties

TITLE: NEUROLOGIST	
DEPARTMENT: MEDICINE	
SERVICE: DUBBO HEALTH SERVICE	
Position No: 506754	Effective Date: 03.02.20
Cost Centre: 819809	

Classification: Staff Specialist
Award: Staff Specialist (State) Award

REPORTING RELATIONSHIPS	
Responsible to	Medical Administration Manager
	Head of Department
	Director Medical Services

POSITIONS UNDER DIRECT SUPERVISION
<u>Title</u> Junior Medical Officer, Registrar/Trainee
<u>Classification</u> Medical Officers
TOTAL FTE's: 3

Purpose:
Provide clinical and non-clinical leadership in the Department of General Medicine and Outpatient Clinic
Provide excellence in clinical care consistent with the expectations of a Fellow of the Royal Australasian College of Physicians.
Support junior medical staff and other clinical staff to provide safe and quality care
Support the Emergency Department, other specialties, GP's and other clinicians within the District
Work collaboratively within a cohesive group of intensivists to provide best practice care within Dubbo Health Service Department of Medicine.
Work with the existing group of Physicians to promote medical services within Dubbo Health Service and Western LHD

BRIEF STATEMENT OF DUTIES:

Provide clinical care to patients referred to, or requiring the care of, the Dubbo Health Service, at a level consistent with the standards expected of a Physician. This includes patients on the ward, in outpatient areas, in the Emergency Department as required

Oversee the work of assigned junior medical staff, including the adequacy of documentation, safe practice, team work, and communication and prescribing.

Monitor clinical indicators and outcomes and benchmark these against best practice clinical standards.

Support and supervise the work of JMO staff allocated to the service, in accordance with the requirements for accreditation of JMO training.

Support the department in its efforts to maintain accreditation requirements for Registrar training.

Participate in an educational programme for Basic and Advanced Trainees consistent with the expectations of the College.

Promote clinical meetings and teaching activities and contribute to hospital Grand Rounds.

Participate in quality and risk management systems for the Medical services in line with Ministry of Health and College requirements.

Participate in morbidity and mortality meetings in keeping with Royal Australian College of Physicians recommendations and report deaths and adverse events as required by regulation or policy.

Monitor service delivery within the Dubbo Health Service and outreach clinics, and ensure the services meets safe and acceptable clinical standards in line with current role delineation.

SELECTION CRITERIA

Eligible for registration with the Medical Board of Australia as a Specialist, and/or overseas trained specialist pathways.

Demonstrated ability to work effectively as part of a multidisciplinary team and provide leadership of a team.

Demonstrated effective clinical communication through the use of information technology and written, verbal and interpersonal skills.

Demonstrated commitment to teaching, continuing education, research and quality improvement.

Availability to participate in an on-call roster and to respond on site within a reasonable time.

Fellowship of the applicable College.

IS PROFESSIONAL REGISTRATION NECESSARY? YES

IS TRAVEL INVOLVED? YES

IS ON CALL PROVISION REQUIRED? YES

HOURS OF DUTY: AS PER ROSTER

APPOINTMENT FACTORS:

Current registration with AHPRA as a Medical Practitioner

This position is subject to a successful Criminal Record Screening Check and a successful Health Assessment.

This position is also subject to a Working With Children (WWC) Check. This is a compulsory check for people who carry out child-related work in Australia.

This position is also subject to an Aged Care Check. This is a compulsory check for people who carry out aged care related work in New South Wales.

Head of Department: The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

Name:

Signature:

Date:

Occupant - I have noted the statement of duties, responsibilities and other requirements as detailed in this document

Name (in full):

Signature:

Date: